



Government of Uttar Pradesh Relief Commissioner Office

Internship Program at the State Emergency Operation Center (SEOC),
Office of Relief Commissioner, Department of Revenue,
Government of Uttar Pradesh

**Address: 2nd Floor, Lal Bahadur Shastri Bhawan, Secretariat, Lucknow,
Uttar Pradesh, 226001**



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**Internship Program at the State Emergency Operation Center (SEOC),
Office of Relief Commissioner, Department of Revenue, Government of
Uttar Pradesh**

1. Background:

Disasters, whether natural or man-made, pose significant threats to communities and their well-being. Timely and effective disaster management is crucial to minimize the impact on lives and infrastructure. The State Emergency Operation Center (SEOC) established at the Office of Relief Commissioner, Government of Uttar Pradesh, plays a pivotal role in coordinating and managing disaster response and recovery efforts. To enhance its capabilities and foster collaboration, Office of Relief Commissioner, Department of Revenue, Government of Uttar Pradesh proposes to introduce an Internship Program at the SEOC.

2. Objectives:

The primary objectives of the internship program are:

- To provide a platform for students from renowned universities and colleges to contribute their skills and knowledge to disaster management efforts.
- To enhance the capacity of SEOC by tapping into the expertise of interns, including disaster specialists.
- To foster academic-industry collaboration and create a pool of skilled professionals interested in disaster management.

3. Duration and Structure:

Duration: 3 months

In this period the interns are expected to report every day at the Office of Relief Commissioner, 2nd floor, Lal Bahadur Shastri Bhawan, Secretariat Lucknow-226001 (except Sundays, second Saturdays and Gazetted holidays)

4. No of Posts: 10

5. Eligibility Criteria:

The internship program will be open to:

- Students enrolled in disaster management, emergency response, public administration, Computer Science or related fields from renowned universities and colleges.
- Disaster management specialists and professionals willing to contribute their expertise.

6. Scope of Work:

Interns will be involved in various aspects of SEOC operations, including but not limited to:

- Data Analysis

- Situation analysis and assessment.
- Development of emergency response plans.
- Coordination with relevant stakeholders.
- Public information and awareness campaigns.
- Post-disaster recovery planning.
- Writing reports/ documents related to disaster management.

7. Benefits:

Interns will benefit from:

- Practical exposure to real-world disaster management operations.
- Networking opportunities with professionals in the field.
- Certification upon successful completion of the program.

8. Selection of Interns:

- Selection process will be based on two main factors: the interview and academic performance.
- Additionally, preference will be given to the students having background or interest in disaster-related fields.
- Interns would be taken initially for the period of 1 month and the tenure would be extended to maximum of 3 months based on their performance and the organisational need.

9. Honorarium to Interns:

- A monthly honorarium/stipend of **Rs 10,000** would be given to the interns.

10. How to Apply:

- Interested Candidates mail your cover letter, Curriculum Vitae to **internreliefcommissioneroffice@gmail.com** with the subject title. "Disaster mitigation Associates.
- Candidates must send their portfolio till **28th January 2024 by 06:00 Pm.**

Note: - This internship would not be considered as permanent. This program will be efficacious only during the period of internship.